

Thank you for your interest in a position at UCQ. We are committed to respecting and protecting your personal information and the data you provide on this form will only be used for the purposes of recruitment and selection for the position you are applying. We do not share your data with anyone else and it will be handled securely only by authorised UCQ staff. Our Data & Privacy Policy provides further details on how we process your data and your rights relating to it.

Post applying for

PERSONAL INFORMATION

Title

First name

Surname

Address

Address

Postcode

Country

Telephone

Email

RIGHT TO WORK

I confirm that I have the right to work in England

Nationality

RECENT | LAST EMPLOYMENT

Employment start date

Employment end date

Company name

Job title

Salary | grade

Address

Postcode

Contact name

Position

Contact tel

Email

Brief description of duties

OTHER EMPLOYMENT HISTORY

Employment start date

Employment end date

Company name

Job title

Salary | grade

Address

Postcode

Contact name

Position

Contact tel

Email

Brief description of duties

REFERENCES - PLEASE PROVIDE TWO REFEREES

One of which should be your present / most recent employer

Title	
First name	Surname
Company	
Address	
Address	Postcode
Telephone	Email

Title	
First name	Surname
Company	
Address	
Address	Postcode
Telephone	Email

Are we able to contact referees prior to interview

Yes

No

PERSONAL STATEMENT

Please use the box below to provide any information you may feel supports your application

CRIMINAL RECORD

Do you have any unspent conditional cautions or convictions under the Rehabilitation of Offenders Act 1974?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have any adult cautions (simple or conditional) or spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2020?		

Having a criminal conviction will not necessarily bar you from obtaining employment. If yes, please state the nature of the offence on a separate sheet and place in a sealed envelope (failure to declare an offence may result in an offer to employment being withdrawn). Posts are subject to DBS checks.

The amendments to the Rehabilitation of Offenders Act 1974 [...] provide that, when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers and, if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website.

SAFEGUARDING

I confirm I am not disqualified from working with children and/or vulnerable adults by the disclosure barring service.	<input type="checkbox"/>
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DRIVING LICENCE

Do you have a full UK driving licence	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Do you have any endorsements	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Details

Do you have access to a car for work	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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DECLARATION

I declare to the best of my knowledge the information given is true and I understand any falsification or omission that is discovered after my appointment, I may be liable for dismissal. I agree to the use of this and other information by UCQ under CDPR 2018.

Signature	
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Date	
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UCQ promotes equality & diversity throughout the organisation to ensure that we attract, grow and engage with talented people from many different backgrounds, heritages and lifestyles. We appreciate the sensitive nature of this information and we will only use it for monitoring equality of opportunity and eliminating unlawful discrimination in accordance with the Equality Act 2010.

LLDD AND HEALTH PROBLEMS

I consider myself to have a disability or other support need Yes No
 (If you ticked yes, please indicate your disability or other support need below)

Visual impairment (4) <input type="checkbox"/>	Autism Spectrum Disorder (14) <input type="checkbox"/>
Hearing impairment (5) <input type="checkbox"/>	Asperger syndrome (15) <input type="checkbox"/>
Disability affecting mobility (6) <input type="checkbox"/>	Temporary disability after illness or accident (16) <input type="checkbox"/>
Profound complex disabilities (7) <input type="checkbox"/>	Speech, language and communication needs (17) <input type="checkbox"/>
Social and emotional difficulties (8) <input type="checkbox"/>	Other physical disability (93) <input type="checkbox"/>
Mental health difficulty (9) <input type="checkbox"/>	Other specific learning difficulty (94) <input type="checkbox"/>
Moderate learning difficulty (10) <input type="checkbox"/>	Other medical condition (95) <input type="checkbox"/>
Severe learning difficulty (11) <input type="checkbox"/>	Other learning difficulty (96) <input type="checkbox"/>
Dyslexia (12) <input type="checkbox"/>	Other disability (97) <input type="checkbox"/>
Dyscalculia (13) <input type="checkbox"/>	Prefer not to say (98) <input type="checkbox"/>

Of the above, please indicate your primary disability or other support need:

ETHNICITY

WHITE:	ASIAN/ASIAN BRITISH:
English/Welsh/Scottish/Northern Irish/British (31) <input type="checkbox"/>	Indian (39) <input type="checkbox"/>
Irish (32) <input type="checkbox"/>	Pakistani (40) <input type="checkbox"/>
Gypsy or Irish traveller (33) <input type="checkbox"/>	Bangladeshi (41) <input type="checkbox"/>
Any other White background (34) <input type="checkbox"/>	Chinese (42) <input type="checkbox"/>
MIXED/MULTIPLE ETHNIC GROUP	Other Asian background (43) <input type="checkbox"/>
White & Black Caribbean (35) <input type="checkbox"/>	BLACK/AFRICAN/CARIBBEAN/BLACK BRITISH:
White & Black African (36) <input type="checkbox"/>	African (44) <input type="checkbox"/>
White & Asian (37) <input type="checkbox"/>	Caribbean (45) <input type="checkbox"/>
Other mixed/multiple ethnic background (38) <input type="checkbox"/>	Other Black/African/Caribbean background (46) <input type="checkbox"/>
	OTHER ETHNIC GROUP:
	Arab (47) <input type="checkbox"/>
	Any other Ethnic group (98) <input type="checkbox"/>